

StormWorks Field Crew Coordinator

StormWorks is a project of the Nine Mile Run Watershed Association (NMRWA), designed to support the restoration and protection of the Nine Mile Run watershed by providing sustainable stormwater management products and services, within the watershed and beyond its boundaries. StormWorks offers property consultations, rain barrels, rain gardens, and other stormwater solutions throughout Allegheny County to residential, small business, and municipal clients.

StormWorks seeks a **Field Crew Coordinator** to oversee the daily installation of StormWorks projects, which includes the coordinating, implementing, and oversight of all phases of installation and maintenance projects, beginning in May 2019. This position works closely with our Design Manager, who is a Registered Landscape Architect, and will have the ability to grow with this newly created role in the organization.

Specific duties/responsibilities include:

- Oversees and assists the StormWorks Field Crew Members to ensure daily tasks/projects are carried out to completion, in a safe and timely manner.
- Maintains proper communication with Field Crew Members, the Design Manager, and clients regarding scheduling, ordering, changes, site conditions, etc. before and during projects.
- Ensures projects are installed according to the plan, budget, and project scope.
- Manages project expenses and hours.
- Ensures that the crew is sufficiently supplied with all materials and tools needed for the job.
- Facilitates a work environment that is polite, friendly and positive.

Qualifications:

- A minimum of 3 years of general crew supervisory experience, preferably in the landscape, horticulture, or construction industry, or other relevant work experience.
- Ability to read and interpret landscape plans and specifications.
- Understanding of sound landscape installation methods and techniques as well as the tools and labor needed to accomplish this work.
- Possesses knowledge of basic carpentry, plumbing and mechanical skills.
- Ability to dig, haul, and move soil and other landscape material, up to 75 lbs.
- Understands and prioritizes the importance of job site safety.
- Understanding of project costs.
- Possesses excellent verbal and written communication skills: comfortable with instructing and directing, while being part of a collaborative team.
- Comfortable with client interaction.

Education/Training:

- High school diploma/GED
- Accreditation from reputable trade school.
- Bachelor's degree desirable, especially in landscape construction or landscape management, but not necessary.
- Current driver's license with clean driving record.

The ideal candidate:

- Is ambitious and an excellent multitasker.
- Possesses excellent interpersonal skills
- Has excellent organizational and time management skills.
- Has a positive and optimistic outlook.
- Possesses a strong work ethic.
- Is passionate about environmental issues in the urban landscape.
- Candidate must have great physical stamina and be able to lift up to 75 lbs.

Time requirements:

- This position is full-time (40 hours per week), Monday - Friday during the months of May – October. If a candidate prefers flexible hours, that is possible, but must be full-time June-August. In off-months, schedule will vary due to weather limitations and project demand.
- For the right candidate, this could be a year-round position.

Compensation:

Compensation will be commensurate with experience and qualifications. The employee will qualify for a competitive benefits package.

Applications will be accepted until position is filled. Please apply ASAP to:

Michael Hiller
Assistant Director
mike@ninemilerun.org